# Frequently Asked Questions

#### What are the office hours of the District Clerk's Office?

The District Clerk's office is open from 8:00 a.m. to 5:00 p.m. Monday through Friday.

#### How do I get a copy of my divorce decree or other copies?

All copies are \$.75 for each page, if not certified. All certified copies are \$1.00 per page. Copies or documents may be obtained upon payment of the appropriate fees either in person during regular office hours, or by writing or calling the District Clerk's office to obtain the purchase amount. Please include the case number and/or names of the parties to the case when making inquiries.

#### Do you have the forms to file a divorce?

The District Clerk does not have the papers or forms necessary for the filing of a divorce or any other law suit pleading.

#### Can you tell me how to file my own divorce?

We are not attorneys and are prohibited by law from giving any legal advice. We cannot give you instructions on filing your divorce or answer any questions on the accuracy of your papers or how to present your case to the judge. If you intend to represent yourself Pro Se, without the assistance of an attorney, you must have the knowledge to prepare and file the proper pleadings and present your case to the court. We advise you to consult an attorney if you have any questions or are unsure as to what you need to do.

#### How do I file an answer when I have been served with a citation?

The District Clerk does not have a form for filing an answer and cannot assist you on how to file an answer. We are not attorneys and are prohibited by law from giving any legal advice. Consult an attorney for assistance.

### How do I get a case set or get information on a court hearing?

To set your case for a hearing or to appear on the uncontested docket or to check on a setting, you must call the court administrator and the following number 830-278-3913.

## What do I do about the taxes when a delinquent tax suit has been filed against me?

Contact the Uvalde County Appraisal District regarding the amount of taxes owed or for information on payment of the taxes. Since a tax suit has been filed, court costs will also be due in addition to the taxes. Contact the District Clerk's office for the amount of court costs and payment information.